



Half Moon Bay Little League Closing Snack Bar Procedure

HURRAY! YOU'VE MADE IT THROUGH YOUR SNACK BAR SHIFT!

1. Snack bar supervisor to remove cash from each drawer, place it in provided cash pouch, and place it in designated place for safe keeping.
2. Put away air-dried dishes.
3. Bring in all condiments and clean the lids/caps before placing back in refrigerator.
4. Wipe down folding table(s), fold them, and place where it came from (in back room or storage container).
5. Empty all garbage cans in the large garbage containers in the back of the snack bar.
6. All items stored under the counter (candy, chips, etc.) must be stored in a plastic container with a lid on tight.
7. Any other items on counters should be stored in a cabinet and counters must be left clutter-free.
8. Wipe down all counters.
9. Lock each cabinet.
10. Roll down window and lock.
11. Sweep and mop floor.
12. Lock the outside door with two padlocks.

YOU ARE DONE!

THANK YOU FOR VOLUNTEERING IN THE SNACK BAR 